

Columbine Townhouses One Homeowners Association

Board of Directors Meeting Minutes

May 2, 2016

Panera Bread 7301 South Fe Drive Littleton CO

Meeting was called to order at 6:30p.m. by Cher Oliver. Quorum of the Board of Directors established. Minutes taken and transcribed by Virginia Johnson.

Board members present: Cher Oliver, Faye O'Brien, and Robin Phillips

Board members absent and excused: Everett Oliver

CPMG Staff: Virginia Johnson, Association Manager

Homeowner Forum: 1 homeowner in attendance

Items of concern: Dogs off leash, lights, and visitor parking

Approval of February 8, 2015 Meeting Minutes:

- **Motion:** To approve the February 8, 2016 meeting minutes as written was made by Faye O'Brien, seconded by Robin Phillips, and passed unanimously.

Association Manager's Report: Virginia Johnson

Virginia provided update on daily operations.

Business & Discussion Items:

- **Motion:** To ratify the board decision to approve the Proway Cement project change order for a total of \$1,185.00 was made by Faye O'Brien, seconded by Robin Phillips, and passed unanimously.
- **Motion:** To ratify the Board's decision to approve Cowboy Mowing landscape contract for 2016 for a total cost of \$6,990.00 was made by Cher Oliver, seconded by Faye O'Brien, and passed unanimously.
- **Discussion:** The Board discussed the cement project. The back drive and side is complete and water is flowing exactly as it should. Feedback is that homeowners are pleased with progress. Phase II is front sidewalks and they will be scheduled early to mid-May depending on weather.
- **Discussion:** CPMG mailed out coupons May 1, 2016 for new budget year which begins June 1, 2016.
- **Discussion:** the Board would like to send a newsletter and discussed topics.

Financials/Legal:

- **Motion:** To accept the February, 2016 and March 2016 financials as prepared by CPMG, subject to audit, was made by Faye O'Brien, seconded by Robin Oliver, and passed unanimously.

Review: Attorney Status Report was reviewed.

Adjournment: 7:00 p.m.

Next Meeting: August 8, 2016 at 5:30 p.m. Panera Bread ** Note time change 1 hour earlier****
Minutes approved:



Minutes approved at August 8, 2016 Board Meeting

